

**Checklist for Tender Submission**  
(Please refer NIT documents for more details)

**Tender Ref. No. : 50003312R**

**Item Description : Pre Painted Galvanized Steel Sheet 5 Mtr x 1.06 Mtr , Qty : 100 Nos**

S.No.	Document Description	Required as	Confirmation of Submission Yes / No
<b>PART - I (Envelope-1)</b>			
1	Technical PQR Cum Financial PQR	Duly filled , Seal & Signed / Digitally Signed	
2	SCC	Seal & Signed / Digitally Signed	
3	NIT	Seal & Signed / Digitally Signed	
4	Annexure-II : Deviation Sheet	Duly filled , Seal & Signed / Digitally Signed	
5	Unpriced Price Bid Format	Duly filled 'Q' or 'Quoted' , Seal & Signed / Digitally Signed	
6	Annexure 1A/1B	Duly filled , Seal & Signed / Digitally Signed as applicable	
7	Annexure 2A/2B	Duly filled , Seal & Signed / Digitally Signed as applicable	
8	Annexure 3A/3B	Duly filled , Seal & Signed / Digitally Signed as applicable	
9	Annexure 4	Duly filled , Seal & Signed / Digitally Signed	
10	Annexure-VIII - Loading Criteria	Seal & Signed / Digitally Signed	
11	Annexure-XVIII - Vendor Particulars	Duly filled , Seal & Signed / Digitally Signed	
12	Balance Sheet for last 3 Years	Copy of Balance sheet showing 'Revenue from Sales'	
13	GST Certificate	Copy	
14	Udyam Certificate for MSME	Copy	
<b>PART - II (Envelope-2)</b>			
1	Price Bid Format (Part-II)	Duly filled , Seal & Signed / Digitally Signed	

**Bidder's Seal & Sign**

	<b>SOLAR BUSINESS DIVISION (SBD)</b>	<b>Notice Inviting Tender (NIT)</b>	<b>Item Description: Pre Painted Galvanized Steel Sheet 5 Mtr x 1.06 Mtr</b>
--	--------------------------------------	-------------------------------------	--

**TENDER REFERENCE NO. 50003312R**

BHEL invites offers from reputed Vendors {Refer Pre-qualifying (PQR) requirements and other requirements given in tender enquiry letter uploaded on our websites) for supply including packing & transportation to as per incoterms, satisfactory completion of Supply of Pre Painted Galvanized Steel Sheet 5 Mtr x 1.06 Mtr (Qty : 100 Nos)

**SECTION-A**

**1.0 PROCEDURE FOR SUBMISSION & OPENING OF TENDERS**

1.1 Tenders shall be submitted in two parts as described below on or before the due date:

**PART - I: PQR+TECHNO-COMMERCIAL BID**

**PART-II: PRICE BID**

Your offer shall be submitted in two parts in two sealed covers (Part-I & Part-II) as stated above.

Your best quotation / offer for the above requirement, in line with our terms and conditions, should either be delivered in person or sent by COURIER/REGISTERED POST, to the following address only:

**BHEL- EPD Tender box (Reception of SBD)**

C/o. AGM/MM M/s BHARAT HEAVY ELECTRICALS LTD. SOLAR BUSINESS DIVISION (SBD), Prof CNR Rao Circle, IISc Post, Malleswaram, Bangalore- 560 012 Ph. No. 080-22182261
--

**Offer can also be submitted thru email to email ids specified below only:-**

PART-A (I) BID i.e. TECHNICAL BID on [technicalbid-epd@bhel.in](mailto:technicalbid-epd@bhel.in)  
PART-B (II) BID i.e. PRICE BID on [pricebid-epd@bhel.in](mailto:pricebid-epd@bhel.in)

**NOTE:-**

1. Tender reference & due date to be mentioned in subject of mail.
2. Bidders may adopt this mode at their own risk. The Purchaser does not own any responsibility /liability for delays in receipt / loss of secrecy of such offers.

It shall be the responsibility of the bidder to ensure that the tender is delivered on or before the due date by **02:00 P.M. The offer has to be deposited in tender box only**. Part-I bids shall be opened at **02:30 P.M.** on the due date in the presence of authorized representatives of the bidders, who may like to be present.

The bidder is required to clearly mention

1. Tender Ref., RFQ/Tender Due Date & Name of the item in BOLD LETTERS on the top of each envelope submitted.
2. Name and contact details (including mobile no. and email address) of minimum one contact person along with date of submission of offer in a cover letter.

NOTE:

1.1 No correspondence shall be entertained from the tenderers after the opening of Price bid of the tender.

1.2 Purchaser may negotiate the tender, if the quoted rates/terms are found to be unreasonable or in the unacceptable range.

1.3 Order/Contract when finalized will be issued in the name of the successful bidder only and consideration for change of name during tender evaluation and after submission of the tender is

subject to the discretion of BHEL /Owner.

1.7 Authority of person signing the tender on behalf of the tenderer:

A person signing the tender or any other document in respect of the Order/Contract on behalf of the tenderer, without disclosing his authority to do so shall be deemed to warrant that he has authority to bind the tenderer. If it is discovered at any time that the person so signing had no authority to do so, the purchaser may, without prejudice to any other right or remedy, cancel the Order/Contract and make or authorize the purchase of the stores at the risk and cost of such person and hold such person liable to the purchaser for all costs and damages arising from the cancellation of the Order/Contract including any loss which the purchaser may sustain on account of such purchase.

a) The authorized representative / agent can only represent one bidder for the given package.

#### **SECTION-B**

All such clarification/ issues shall be addressed directly to the tender issuing (procurement) department.

For all clarifications/ issues related to the tender, please contact:

<b>1. For Technical Clarifications :</b> Name: Preetam Singh Dept.: WEX Address: BHEL-SBD Bangalore . Phone: 080-22182216 Email: <a href="mailto:preetam@bhel.in">preetam@bhel.in</a>	<b>2. For Commercial Clarifications:</b> Name: Himanshu Kumar Naik Dept.: MM/Purchase Address: BHEL-SBD Bangalore Phone: 080-22182261 Email: <a href="mailto:himanshun@bhel.in">himanshun@bhel.in</a>
--	--

#### Order of Precedence

In the event of any ambiguity or conflict between the Tender Documents, the order of precedence shall be in the order below:

1. Amendments/Clarifications/Corrigenda/Errata etc. issued in respect of the tender documents by BHEL.
2. Price Schedule
3. Special Conditions of Contract (SCC)
4. Technical specification & scope of work